



**Franklin County Emergency Management and Homeland Security
Executive Committee Meeting
April 18, 2018**

I. Call to Order

Mr. William Vedra, Chair, called the meeting of the Franklin County Emergency Management and Homeland Security Executive Committee to order at 9:34 a.m. The meeting was held at the Dublin Justice Center, 6565 Commerce Parkway, Dublin, OH 43017.

II. Pledge of Allegiance

Chair William Vedra led the Pledge of Allegiance.

III. Roll Call

Officers Present:

William Vedra, Jr., Chair, representing Mayor Ike Stage, City of Grove City
David Collinsworth, City Manager, City of Westerville

Members Present:

Ramona Patts, representing Mayor Andrew Ginther, City of Columbus
Christian Selch, City of Columbus IT Planning & Governance
Cathy Collins, representing Ned Pettus Jr., Columbus Division of Public Safety
Michael Fielding, representing Dr. Mysheika Roberts, Columbus Public Health
Dana McDaniel, City Manager, City of Dublin
Ken Wilson, representing Franklin County Commissioner President Kevin Boyce
Mike Hochron, representing Franklin County Commissioner Marilyn Brown
Erik Janas, representing Franklin County Commissioner John O'Grady
Jim Gilbert, representing Franklin County Sheriff, Dallas Baldwin
Steve Kennedy, Trustee, Prairie Township
Dan Ralley, representing Ted Staton, City Manager, City of Upper Arlington
Chief Preston Moore, representing Mayor Kim Maggard, City of Whitehall

A quorum was present.

Staff and Others Present:

Meghan Murray, City of Dublin
Jeffrey Young, FCEM&HS
Jan Bartel, FCEM&HS
Becky Brady, FCEM&HS
Nancy White, Mifflin Township
Chief Brian Miller, Westerville FD

Mr. Dana McDaniel welcomed all to the Dublin Justice Center. A tour of the building was available after the meeting.


IV. Secretary's Report

A. Chair Vedra asked for a motion to approve the January 17, 2018 meeting minutes. Mr. Erik Janas motioned to approve; seconded by Ms. Ramona Patts. The vote was taken and the motion passed unanimously.

V. Financial Reports

A. Director Young reviewed the financial reports for the First Quarter 2018.


- Emergency Operations funds are reported through March 31, 2018. Approximately 30% of Proportionate Share revenue has been received at this time. However, that number has increased substantially during the month of April due to additional proportionate share payments.
- All other FCEM&HS expenditures are at or below budget.



FUND 9029 CONDENSED BUDGET REPORT
YEAR TO DATE ENDING 3/31/2018
(ROUNDED TO WHOLE DOLLARS)

EMERGENCY OPERATIONS	REVISED BUDGET	ACTUALS	UNUSED BUDGET (INCLUDES ENCUMBRANCES)	PCT USED
REVENUE	\$ 1,542,838	\$ 457,122	\$ 1,085,716	29.63%
EXPENDITURES				
SALARIES & WAGES	\$ (762,040)	\$ (172,877)	\$ (589,163)	22.69%
BENEFITS & FRINGES	(285,489)	(68,651)	(216,838)	24.05%
SERVICES	(745,689)	(133,522)	(373,283)	49.94%
MATERIALS & SUPPLIES	(100,576)	(9,399)	(76,370)	24.07%
CAPITAL EXPENDITURES	(19,000)	0	(19,000)	0.00%
TOTAL EXPENDITURES	\$ (1,912,794)	\$ (384,449)	\$ (1,274,654)	33.36%
EXPENDITURES LESS REVENUE	\$ (369,956)	\$ 72,673	\$ (188,938)	


Financial Services is related to Grants and Project Management. FCEM&HS receives funds and manages the project and expenditures that are withdrawn.



FUND 9029 CONDENSED BUDGET REPORT
YEAR TO DATE ENDING 3/31/2018
(ROUNDED TO WHOLE DOLLARS)

FINANCIAL SERVICES	REVISED BUDGET	ACTUALS	UNUSED BUDGET (INCLUDES ENCUMBRANCES)	PCT USED
REVENUE	\$ 1,241,490	\$ 5,571	\$ 1,235,919	.45%
EXPENDITURES				
SERVICES	\$ (301,692)	\$ 0	\$ (29,052)	90.37%
GRANTS TO OTHERS	(963,946)	0	(884,448)	8.25%
TOTAL EXPENDITURES	(1,265,638)	0	(913,500)	27.82%
REVENUE LESS EXPENDITURES	\$ (24,148)	\$ 5,571	\$ 322,419	
FUND 9029 TOTAL REVENUE	\$ 2,784,328	\$ 462,693	\$ 2,321,635	16.62%
FUND 9029 TOTAL EXPENDITURES	(3,178,432)	(384,449)	(2,188,154)	31.16%
FUND 9029 REVENUE LESS EXPEND.	\$ (394,104)	\$ 78,244	\$ 133,481	
FUND 9029 BALANCE 03/31/2018		\$ 1,478,743		

The Warning Fund is funded through siren proportionate share. Maintenance cost of the siren system continues to be handled effectively and under budget.



FUND 9031 CONDENSED BUDGET REPORT FOR YEAR ENDING 03/31/2018

(ROUNDED TO WHOLE DOLLARS)

WARNING	REVISED BUDGET	ACTUALS	UNUSED BUDGET (INCLUDES ENCUMBRANCES)	PCT USED
REVENUE	\$ 310,875	\$ 90,200	\$ 220,675	29.01%
EXPENDITURES				
SALARIES & WAGES	\$ (69,614)	\$ (18,288)	\$ (51,326)	26.27%
BENEFITS & FRINGES	(29,003)	(7,405)	(21,598)	25.53%
SERVICES	(103,745)	(16,184)	(48,442)	53.31%
MATERIALS & SUPPLIES	(35,300)	(58.84)	(19,620)	44.42%
PURCHASES ON BEHALF	(114,875)	0	(114,875)	0%
TOTAL EXPENDITURES	<u>\$ (352,537)</u>	<u>\$ (41,937)</u>	<u>\$ (255,860)</u>	27.42%
REVENUE LESS EXPENDITURES	<u>\$ (41,662)</u>	<u>\$ 48,263</u>	<u>\$ (35,185)</u>	
FUND 9031 BALANCE 03/31/2018		<u>\$ 803,610</u>		

FCEM&HS received an Emergency Management Preparedness Grant (EMPG) which is funds from FEMA passed down through Ohio EMA to local EMAs to directly support emergency management agencies. The EMPG requires a 50% local match which FCEM&HS accomplishes from personnel costs. FCEM&HS received notice of a supplemental amount in December 2017 for roughly \$61,000. The funds were used to address three (3) projects that were not originally funded as part of the budget:

1. Replacement of furniture in the Training Room (\$42,000). Existing table and chairs were transferred to Licking County EMA;
2. A \$10,000 appropriation was for a failing network switch gear that supports the FCEM&HS network;
3. Warning lights were added to the agency vehicle purchased last year for approximately \$2,000.

FCEM&HS received an additional SHSP grant for special projects in the amount of \$39,000 and is reflected in the FCEM&HS revenue.

Chair Vedra asked for a motion to approve the Year to Date Quarterly Financial Report. Mr. Erik Janas motioned to approve; seconded by Mr. Mike Hochron. The vote was taken and the motion passed unanimously.

VI. Agency Update

A. Grants



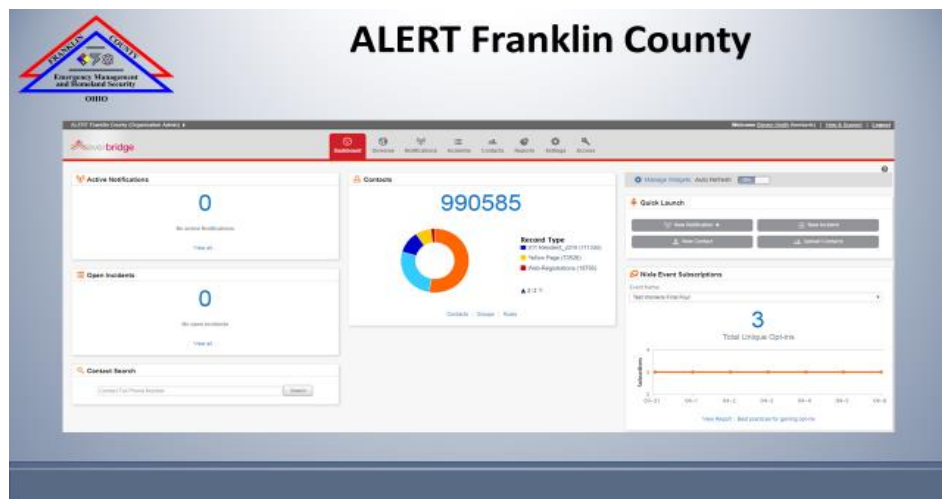
- 2015 State Homeland Security Program (SHSP) Special Project
 - Ohio EMA targeted specific shelf ready projects for funding
4 Nano X-rays
 - Application submitted by FCEM&HS for one additional Nano X-Ray for CFD Bomb Squad
 - Must be closed out by May 31, 2018. CFD will pick the extra Nano X-Ray up in Virginia Beach so there is no delay in transit
- 2016 SHSP Program Update
 - Regional EMA Radios purchased and 90% have been distributed
 - Regional EMA Satellite communication gear for all regional EMAs has been distributed.
 - Regional SWAT Exercise – Hagerty Consulting, Inc., has been awarded the contract. The tabletop exercise is scheduled Wednesday, May 2, 2018, at the J. P. Morgan Chase facility on Cleveland Avenue.
Full Scale Exercise (FSE) Fall 2018 at J.P. Morgan Chase Bank at Polaris.
 - Urban Search and Rescue Team has been a challenge with the procurement process. A meeting with Chief Rupp, Plain Township FD, will be scheduled to discuss Legacy Equipment; it is the equipment that they would like to utilize. The equipment cannot be sole source under Federal Guidelines.
- 2017 SHSP Grant Program
 - Approved Budget from OEMA
 - PPE for Bomb Squads, replacement of mobile air monitoring equipment that HazMat 4 uses for special events, resources for CFD Command One vehicle, air cascade systems for Marion County

3. Mr. Vedra thanked Director Young for his assistance and presence in Grove City that evening. All Grove City staff has taken ICS training. Mr. Vedra gave the following snapshot of the damage caused by the tornado in Grove City:

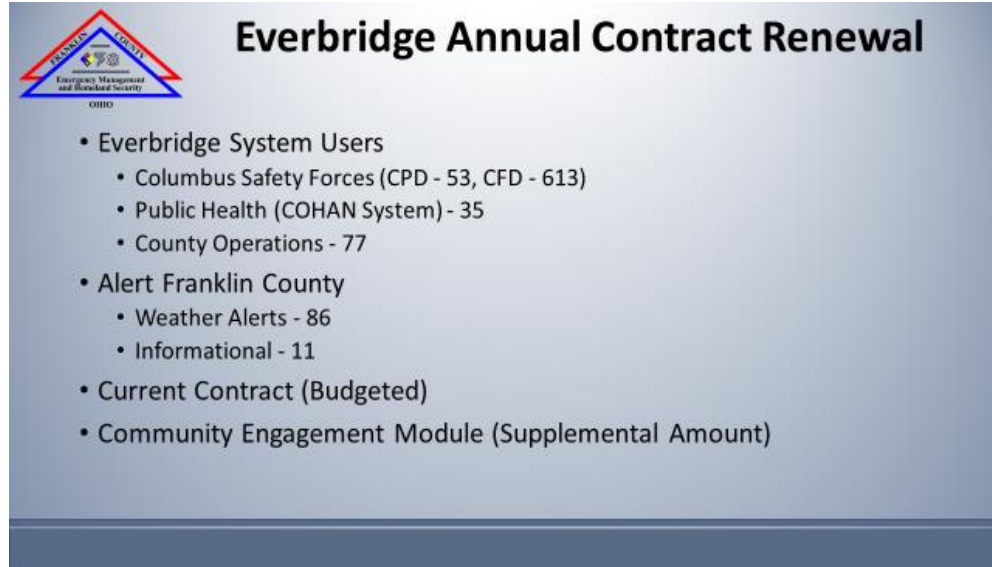
- ❖ 32 poles; one-half transmission poles; one-half distribution poles.
- ❖ 27 miles of wire on the ground.
- ❖ 400 personal properties damaged; three (3) condemned as of today.
- ❖ 6,000 customers without electricity for approximately ten (10) hours; 600 customers out for five (5) days.
- ❖ Single jurisdiction event.
- ❖ Mobile command post purchased was very functional; AEP immediately occupied and assisted. Mr. Vedra said if jurisdictions set up a command post, partners will come and assist.
- ❖ No injuries were reported.

- Everbridge

- Director Young reviewed the current Alert Franklin County Dashboard. FCEM&HS will include a snapshot of the dashboard in future newsletters.
- Currently, there are 990,585 points of contact including the white pages, yellow pages, 911 yellow pages; a few individuals may be duplicates.
- There are currently 18,000 opt-ins. These are individuals who have created profiles in the Alert Franklin County system.
- Columbus Safety forces are the highest user of Everbridge. CPD sent out 53 notices including special incidents, officer involved shootings, and significant follow-up with command staff following an event. Ms. Cathy Collins questioned the number of 53 notifications sent out since CPD sends out a notification for all homicides in Columbus. Director Young responded he and Steve Smith, FCEM&HS Operations/Warning Manager, will review those numbers FCEM&HS is receiving from the system.
- CFD used the Everbridge system 613 times to send out notices regarding HazMat response, agency vehicle accidents, etc.
- Public Health utilized the Everbridge system 35 times for drills, exercises and notifications. Mr. Mike Fielding will push out notices regarding the Mayor's initiative, Crime Review Group, as well as opiate overdose information.
- County Operations used 77 times. County Operations not only counts Franklin County as an agency but other jurisdictions as well.



- Everbridge Annual Contract Renewal is June 1, 2018.



Everbridge Annual Contract Renewal

- Everbridge System Users
 - Columbus Safety Forces (CPD - 53, CFD - 613)
 - Public Health (COHAN System) - 35
 - County Operations - 77
- Alert Franklin County
 - Weather Alerts - 86
 - Informational - 11
- Current Contract (Budgeted)
- Community Engagement Module (Supplemental Amount)

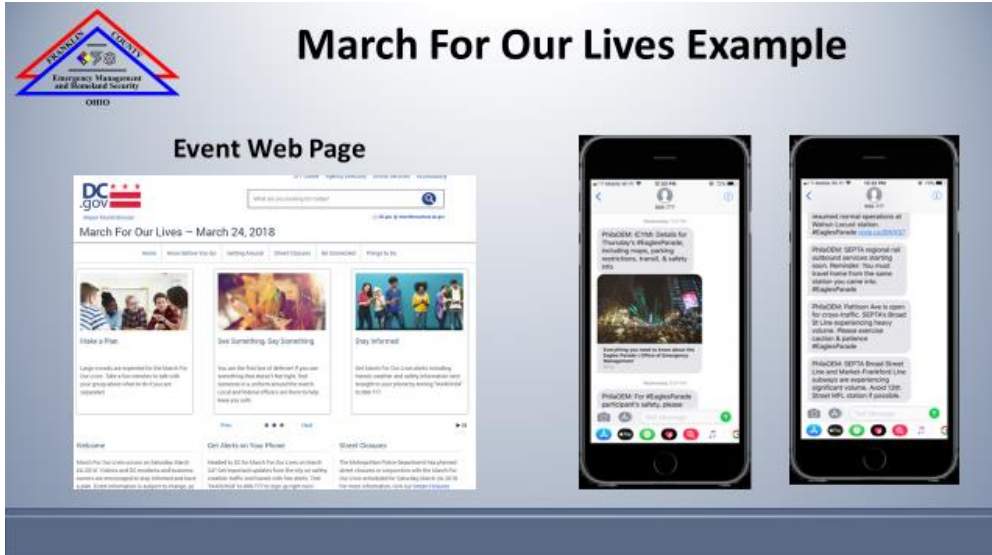
- Everbridge Community Engagement Module
 - Director Young explained the module is within the Everbridge system that brings text messaging capability and allows individuals to tap into the system during an event by texting the key word to 888777. Messages are received regarding event information, weather, civil disturbance, etc. Everbridge is the only module that has a relationship with Google. Five active keywords are allowed at one time. Westerville, Columbus, John Glenn Columbus International Airport, are interested in the module.



Everbridge Community Engagement Module

Community Engagement via Text Messaging

- Event/incident driven usage
- Immediate user opt-in via key word text
- Information based upon device opt-in, *Google* locating data and not fixed geographic address:
 - Visitors from outside area.
 - Local residents in Alert FC but address is remote to event.
 - Post event groups.
- Five active key words available



Recent Examples of Jurisdictions

<ul style="list-style-type: none"> • Philadelphia- Super Bowl parade • Philadelphia- Marathon • Park City, UT - Sundance Film Festival • Pasadena, CA- Rose Parade • New Orleans- Mardi Gras • Sanoma Region, CA- Wildfire • Tampa FL- • Fairfax & Arlington County, Va 	<ul style="list-style-type: none"> “READYEAGLES” 100,000 opt-ins “RUNPHL” “FILMFEST” “ROSEPARADE” “MARDIGRAS” “Zip Code” 15,000/hr 750,000 total “TAMPAREADY” “FFX4TH” or “ARL4TH”
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- Director Young requested a motion to approve the Everbridge Renewal effective June 1, 2018 and to add the Community Engagement Module to the contract. Ms. Ramona Patts motioned to approve, seconded by Mr. Mike Fielding. The motion passed unanimously.

C. Public Information

- The 2017 Annual Report is seventy-five percent complete. The challenge has been crafting the information with the Data Center. Director Young would like to acquire the software to produce the report in-house.
- The FCEM&HS website has been updated.

VII. New Business

A. Columbus Public Utility Meter Project

At the January 17, 2018 Executive Committee meeting, Director Young explained the Columbus Department of Public Utilities is working with its Smart City Initiative to switch its current water meters to remote meters. Mr. David Hupp had approached Franklin County Emergency Management and Homeland Security regarding mounting the meter antennas on the siren poles within Franklin County. After lengthy discussion the Executive Committee agreed to grant tentative approval to allow the City of Columbus Department of Public Utilities to include the FCEM&HS warning siren poles in its RFP. However, it was recommended by Whelen Engineering Company, manufacturer of the sirens, that no action should be taken as it is in conflict with their policy.

VIII. Open Forum

IX. Adjournment

Chair Vedra asked for a motion to adjourn the meeting. Mr. Ken Wilson motioned to adjourn. Mr. Mike Hochran seconded. The meeting was adjourned at 11:22 a.m.

- X. **Next meeting date:** The next meeting is tentatively scheduled for Wednesday, July 18, 2018, depending on the preparation of the budget. The meeting will be held at Franklin County Emergency Management and Homeland Security.

Submitted by:

Rebecca Brady, Recording Secretary

William F. Vedra, Jr., Chair

Jeffrey J. Young, Director

Date

Date