



**Franklin County Emergency Management and Homeland Security
Executive Committee Meeting
November 16, 2016**

I. Call to Order

Mr. William Vedra, Chair, called the meeting of the Franklin County Emergency Management and Homeland Security Executive Committee to order at 9:36 a.m. The meeting was held at Franklin County Emergency Management and Homeland Security, 5300 Strawberry Farms Boulevard, Columbus, OH 43230.

II. Roll Call

Officers Present:

William Vedra, Jr., Chair, representing Mayor Ike Stage, City of Grove City
David Collinsworth, Vice-Chair, City of Westerville

Members Present:

Cathy Collins, representing Director Ned Pettus, Jr., Columbus Division of Public Safety
Ramona Patts, representing Mayor Andrew Ginther, City of Columbus
Dr. Mysheika Williams Roberts representing Dr. Teresa Long, Columbus Health Commissioner
Dr. Allen Smith, representing Franklin County Commissioner Paula Brooks
Eric Janas, representing Franklin County Commissioner John O'Grady
Jim Gilbert, representing Franklin County Sheriff Zachary Scott
Steve Kennedy, Prairie Township
Theodore Staton, City of Upper Arlington
Preston Moore, representing Mayor Kim Maggard, City of Whitehall FD

A quorum was present.

Staff and Others Present

Jan Bartel, FCEM&HS
Becky Brady, FCEM&HS
Darrel Koerber, FCEM&HS
Kelly McGuire, FCEM&HS
Brian Shang, FCEM&HS
Steve Smith, FCEM&HS
Pamela Tickle, FCEM&HS
Jeffrey Young, FCEM&HS

III. Pledge of Allegiance

Chair Vedra led the Pledge of Allegiance.

IV. Approval of Meeting Minutes

A. Chair Vedra asked for a motion to approve the October 13, 2016, meeting minutes. Ms. Ramona Patts motioned to approve; seconded by Dr. Allen Smith. The vote was taken and the motion passed unanimously.

- V. Financial Reports
 - A. Deputy Director Darrel Koerber reviewed the financial reports for October 2016.
 - 1. Deputy Director Koerber explained revenue increased in the amount of approximately \$450,000 from the EMPG grant received in October. Mr. Koerber anticipates the EMPG grant will be approximately \$100,000 less next year.
 - 2. Chair Vedra asked for a motion to approve the October 2016 Financial Report. Mr. Ted Staton motioned to approve; seconded by Mr. David Collinsworth. The vote was taken and the motion passed unanimously.

- VI. Personnel and Finance Committee
 - A. Chair Vedra discussed the frequency of meetings for the Personnel and Finance Committee in 2017. After a brief discussion, it was decided the Personnel and Finance Committee will meet quarterly or as needed in 2017.
 - B. Director Young reported the FCEM&HS Policy Booklet will be completed in early 2017. Director Young will send the booklet electronically to Chair Vedra, who will then forward to the Personnel and Finance Committee and Executive Committee.

- VII. Agency Update
 - A. Director Activities – Director Young reviewed his activities at FCEM&HS since he began his role as Director on November 1, 2016.
 - Partner Groups
 - Chief of Police
 - Franklin County Fire Chiefs
 - HSAC
 - Special Events
 - Presidential Election
 - OSU Game Day
 - US National Soccer
 - Projects
 - Everbridge
 - Murphy Epsom
 - Agency
 - Individual Staff Meetings
 - CERT
 - Volunteer Council
 - B. Siren Quarterly Report
 - Active Franklin County Sirens – 196
 - Quarterly Reported Component Failures – 49
 - Percentage of Sirens Reporting No Failures – 98%
 - Repairs Initiated/Completed – 49
 - Weather Warn

C. ALERT Franklin County Marketing Update

- Message Development
- Social Media Content Creation
- Social Media Campaign Takeover
- Future Potential
- MurphyEpson Twitter Cover Option



VIII. Old Business

IX. New Business

A. Chair Vedra asked if any jurisdictions would like to host an Executive Committee Meeting in 2017. The Columbus EOC is unavailable due to construction. The location and dates for 2017 Executive Committee meetings are tentatively set for:

Wednesday, January 18, 2017	Grove City
Wednesday, April 19, 2017	Upper Arlington
July (tbd – Budget)	FCEM&HS
August/September (tbd – Grants)	FCEM&HS
October 18, 2017	Columbus (new location on Groves Road)

- B. The 2015 Executive Committee Retreat was discussed at length. Chair Vedra stated the strategic planning had gone in a different direction with the actions that occurred in 2016. Chair Vedra asked for members’ opinions regarding the strategic plan from the 2015 retreat and a location and facilitator for a 2017 Executive Committee Retreat. Ms. Ramona Patts said she would like time to review the strategic plan from the 2015 retreat notes and allow Director Young to have more time in his new position. Ms. Patts stated she thought the agency is on a good path with the mass notification system, marketing and social media. Dr. Roberts agreed. It was agreed to place the review of the strategic plan on the January 18, 2017, agenda. Director Young stated the 2017 retreat could be very casual and informal. He informed the Committee that two or three members were unable to attend the 2015 retreat and new members will be added in 2017.
- C. Mobile EOC was discussed and it was reported that FCEM&HS staff has not participated at any incidents under the direction of the past director.
- D. Mr. Staton suggested adding a forth column to page three and page four to show what has been acted on and/or accomplished.

E. Mr. Collinsworth suggested a more substantive discussion take place at the July 2017 Executive Committee meeting to coincide with the budget meeting since resources may need to be allocated.

X. Open Forum

XI. Adjournment

Mr. Bill Vedra asked for a motion to adjourn the meeting. Ms. Ramona Patts motioned to adjourn; Ms. Cathy Collins seconded. The meeting was adjourned at 10:24 a.m.

XII. Next meeting date: Wednesday, January 18, 2017, hosted at Grove City.

Submitted by:
Becky Brady, Recording Secretary

William J. Vedra, Chair

Jeffrey J. Young, Director

Date

Date