



**Franklin County Emergency Management and Homeland Security
Executive Committee Meeting
July 6, 2016**

I. Call to Order

Mr. William Vedra, Chair, called the meeting of the Franklin County Emergency Management and Homeland Security Executive Committee to order at 9:33 a.m. The meeting was held at Franklin County Emergency Management and Homeland Security, 5300 Strawberry Farms Boulevard, Columbus, OH 43230.

II. Roll Call

Officers Present:

William Vedra, Jr., Chair, representing Mayor Ike Stage, City of Grove City

Members Present:

Ramona Patts representing Mayor Andrew Ginther, City of Columbus

Cathy Collins, representing Director George Speaks, Columbus Division of Public Safety

Sherry Kish, City of Columbus

Dr. Mysheika Williams Roberts representing Dr. Teresa Long, Columbus Health Commissioner

Heinz von Eckartsberg, representing Dana McDaniel, City of Dublin

Michael Daniels, representing Commissioner Marilyn Brown

Steve Kennedy, Prairie Township

Dan Ralley, representing Theodore Staton, City of Upper Arlington

A quorum was present.

Staff and Others Present:

Sarah Moore, City of Columbus, Department of Public Utilities

Ryan Jones, City of Columbus, Department of Public Utilities

Matthew Caudill, Director, Franklin County Coroners Officer

Jan Bartel, FCEM&HS

Becky Brady, FCEM&HS

Cara Flannery, FCEM&HS

Darrel Koerber, FCEM&HS

Kelly McGuire, FCEM&HS

Brian Shang, FCEM&HS

Steve Smith, FCEM&HS

Pam Tickle, FCEM&HS

III. Pledge of Allegiance

Ms. Cathy Collins led the Pledge of Allegiance.

- IV. Approval of Meeting Minutes
Chair William Vedra asked for a motion to approve the May 25, 2016 meeting minutes. Mr. Steve Kennedy motioned to approve; seconded by Chief Heinz von Eckartsberg. The vote was taken and the motion passed unanimously.
- V. Financial Reports
A. Interim Director Darrel Koerber reviewed the financial reports for May and June 2016. Interim Director Koerber made note the June financials included supplemental appropriations in the amount of \$27,075 for marketing Alert Franklin County. This money was taken from the general operating fund. Ms. Ramona Patts motioned to approve; seconded by Ms. Cathy Collins. The vote was taken and the motion passed unanimously.
- VI. Personnel and Finance Committee
A. FCEM&HS Director's Position
1. Chair Vedra reported twenty-four (24) individuals applied for the FCEM&HS Director's position. The Personnel and Finance Committee narrowed these applicants to six (6) candidates and has scheduled interviews on July 29, 2016. The six (6) candidates are:

| Time of Interview | Name | Current Employer | City |
|--------------------------|------------------|--|---------------------|
| 10:00 am | Brian Galligher | Delaware County Safety & Security | Delaware, OH |
| 10:45 am | Jeffrey Young | Upper Arlington Fire Department | Upper Arlington, OH |
| 11:30 am | Darrel Koerber | Franklin County Emergency Management & Homeland Security | Delaware, Ohio |
| 12:15 pm | Donald Campbell | Guilford County Emergency Management | High Point, NC |
| 1:45 pm | Michael Fielding | Columbus Public Health | Dublin, OH |
| 2:30 pm | Donna Monell | Columbus Regional Airport Authority | Gahanna, OH |

2. Chair Vedra said the Executive Committee will be notified of the next phase of the hiring process after the completion of the initial interviews.

VII. Agency Update

A. FY16 State Homeland Security Program (SHSP) Grant Applications

1. Interim Director Darrel Koerber reviewed the FY16 State Homeland Security Program (SHSP) Grant Applications. He explained the application process has changed with the funds available divided into regions. Region 4 includes Franklin County and fourteen (14) other counties and has been given approximately \$600,000. It is no longer necessary for the Executive Committee to approve grant applications, however, the Executive Committee will be required to accept the grant funds when the awards are made in September 2016. The State Homeland Security Grant Program sub-committee met and chose eight (8) projects to submit to OEMA. Not all projects are eligible for funding. The following are the prioritized projects that are being requested.

| PRIORITY | PROJECT | FUNDING REQUEST |
|----------|--|-----------------|
| 1 | Region 4 Urban Search and Rescue Sustainment | \$ 59,250.00 |
| 2 | Terrorism Early Warning Group Response Vehicle | \$ 41,500.00 |
| 3 | Regional Fatality Management Plan | \$200,000.00 |
| 4 | Inflatable Building | \$112,856.00 |
| 5 | SAT Phones | \$ 48,000.00 |
| 6 | SWAT Exercise | \$ 76,333.00 |
| 7 | MARCS Radios | \$ 54,000.00 |
| 8 | Marion County Communications Equipment | \$ 30,000.00 |
| | TOTAL ALL APPLICATIONS | \$621,939.00 |

B. 2017 FCEM&HS Budget

1. Interim Director Koerber reviewed the 2017 FCEM&HS Budget. Interim Director Koerber recommended no increase to the proportionate share. Highlights from the Budget proposal included:
 - Personnel – Wages and Salary
 - Budgeted for a 3% salary increase;
 - Vehicle allowance removed from budget - \$6,000 attributed to Director Pannell’s vehicle allowance which was negotiated at his time of hire;
 - Benefits – Expecting a higher than normal increase;
 - Employee Termination Liability which includes unused sick and unused vacation pay.
 - Operating Expenses
 - Lease – Current lease is a ten (10) year lease;
 - IT Services is a large expense especially for maintenance;
 - Additional training from Everbridge for Alert Franklin County
2. Chair Vedra asked for a motion to approve the 2017 Budget. Ms. Cathy Collins motioned to approve; Dr. Mysheika Roberts seconded. The vote was taken and the motion passed unanimously. A copy of the 2017 FCEM&HS Budget proposal is available by contacting Becky Brady, Recording Secretary, at (614) 794-0213 or rhbrady@franklincountyohio.gov.

VIII. Old Business – None

IX. New Business

A. PRESENTATION

1. Mr. Matthew Caudill, Director, Franklin County Coroner’s Office (FCCO), presented a brief on FCCO’s Fatality Management Services. Topics in the brief included FCCO’s Mission; Pulse Nightclub, Orlando, FL, After Action Report; the “New” FCCO Fatality Management Services Plan; and FCCO’s Partnership with FCEM&HS. The detailed brief is attached to these minutes.



Adobe Acrobat
Document

Franklin County Coroner’s Office Presentation
Mass Fatality Plan

X. Open Forum

XI. Adjournment

Mr. Bill Vedra asked for a motion to adjourn the meeting. Ms. Ramona Patts motioned to adjourn; Sherry Kish seconded. The meeting was adjourned at 10:45 a.m.

XII. Next meeting date: tbd

Submitted by:

Becky Brady, Recording Secretary

William J. Vedra, Chair

Darrel Koerber, Interim Director

Date

Date