



**Franklin County Emergency Management and Homeland Security  
Executive Committee Meeting  
January 20, 2016**

I. Call to Order

A. Chief Jeff Young, Chair, called the meeting of the Franklin County Emergency Management and Homeland Security Executive Committee to order at 9:32 a.m. The meeting was held at Franklin County Emergency Management and Homeland Security, 5300 Strawberry Farms Boulevard.

II. Roll Call

Officers Present:

Chief Jeffrey Young, Chair, representing City Manager Theodore Staton, City of Upper Arlington

William Vedra, Jr., Vice-Chair, representing Mayor Ike Stage, City of Grove City

Members Present:

Ramona Patts representing Mayor Andrew Ginther, City of Columbus

Dan Giangardella, representing Director George Speaks, Columbus Division of Public Safety

Patricia Austin, representing Gary Cavin, City of Columbus

Heinz von Eckartsberg representing Dana McDaniel, City of Dublin

Dr. Allen Smith representing FC Commissioner Paula Brooks

Michael Daniels representing FC Commissioner Marilyn Brown

Erik Janas representing FC Commissioner John O'Grady

Dr. Mysheika Williams Roberts representing Dr. Teresa Long, Columbus Health Commissioner

Steve Kennedy, Prairie Township

Chief Preston Moore representing Mayor Kim Maggard, City of Whitehall

**A quorum was present.**

Staff and Others Present:

Sarah Moore, City of Columbus, Department of Public Utilities

Kate Pishotti, City of Columbus

Michael R. Pannell, Director, FCEM&HS

Jan Bartel, FCEM&HS

Becky Brady, FCEM&HS

Darrel Koerber, FCEM&HS

Brian Shang, FCEM&HS

Steve Smith, FCEM&HS

Jamie Stout, FCEM&HS

Pam Tickle, FCEM&HS

Chris Williams, FCEM&HS

Nick A. Soulas Jr., Franklin County Prosecutor's Office

Keith Dalton, Jess Howard Electric

III. Pledge of Allegiance

A. Dan Giangardella led the Pledge of Allegiance.

IV. Presentation

- A. Director Michael R. Pannell presented Keith Dalton, Operations Manager, Jess Howard Electric Company, Inc., a plaque in recognition of their generous donation of weather radios for FCEM&HS Weather Spotter Training in 2015.



V. Approval of Meeting Minutes

Mr. Steve Kennedy motioned to approve the November 2015 meeting minutes. Mr. Bill Vedra seconded. The vote was taken and the motion passed unanimously.

- VI. Deputy Director Darrel Koerber reviewed the financial reports for August, September, October, November and December 2015. The Executive Committee asked for a one-page document, to be included in these minutes, summarizing 2015 budget.

VII. Personnel and Finance

- A. Chief Young reported the Executive Committee retreat notes were sent to all Executive Committee members and alternates for review prior to this meeting. The retreat was successful and strategic items, action items and networking were the highlights. Attendees agreed it was an excellent experience and the facilitators did an exceptional job.
1. One item under consideration is to approve all items including financial and draft minutes at one time. Mr. Nick Soulas, Franklin County Prosecutors office did not see a problem approving several items at the same time on general routine matters to condense work flow.
  2. The focus for 2016 is outlined on page 4 of the retreat notes, Items 1 and 2:  
Item 1: Mass Notification; 2: Social Media including Twitter, Facebook, Instagram, and YouTube.

3. Board members were asked to consider where energy should be focused in the next year relative to all of the opportunities to do more for the nine core competencies. Each board member was given three dots to vote on the areas that they felt time and energy should be focused. The seven (7) following priorities emerged:

1.	More work done with mass notification system to increase use and awareness (9)
2.	Using more social media – Twitter, Facebook, Instagram, YouTube, etc. (6)
3.	Mobile EOC? (5)
4.	Need to capture and share lessons learned from other incidents and then consider how we would handle a similar incident including what we would need (4)
5.	EOC is duplicated, city doesn't always utilize FCEM&HS EOC, need to improve this (3)
6.	More public service announcements (2) More real-life event reviews with outside speakers sharing about major events such as active shooters (2) Use more meeting locations outside of FCEM&HS building (2) More understanding: What is the EMA role in recovery? (2)
7.	FCEM&HS connection with Fusion Center (1) Get AEP and Columbia Gas at the table during an event (1) Not enough feedback after exercises – need more of this (1) More understanding of what happens in the building on a daily basis (1)

4. The Executive Committee discussed out of the seven (7) priorities, which would be considered the top three (3) to begin focusing on. Ad Hoc committees were formed as follows:
- ✚ How best to use Social Media for the Mass Notification System. Michael Daniels, Bill Vedra, Michael R. Pannell, and Heinz von Eckartsberg volunteered.
  - ✚ An ad hoc committee was formed to investigate the possibility of a Mobile EOC. Ramona Patts, Chief Preston Moore, Dr. Al Smith and Michael R. Pannell volunteered to serve on this committee.

The Executive Committee will hear reports on these ad hoc committees at the April 20, 2016, Executive Committee meeting.

### VIII. Elections

- A. Chief Young opened the floor for nominations for the offices of chair and vice-chair of the Executive Committee. Erik Janas nominated Chief Young to continue to chair the Executive Committee. Dr. Allen Smith nominated the position of vice-chair be continued by Bill Vedra. Chief Young asked if there were any other nominations; there were no additional nominations the floor was closed.
- B. Discussion ensued regarding the term for chair and vice-chair being changed to a two (2) year term. To change the chair and vice-chair to a two-year term the By-Laws of the Executive Committee would need changed. Erik Janas suggested the Executive Committee review the By-Laws.
- C. Erik Janas motioned to elect Chief Young and Mr. Vedra for the 2016 chair and vice-chair. Seconded by Michael Daniels. The motion passed unanimously.

IX. Franklin County Advisory Group

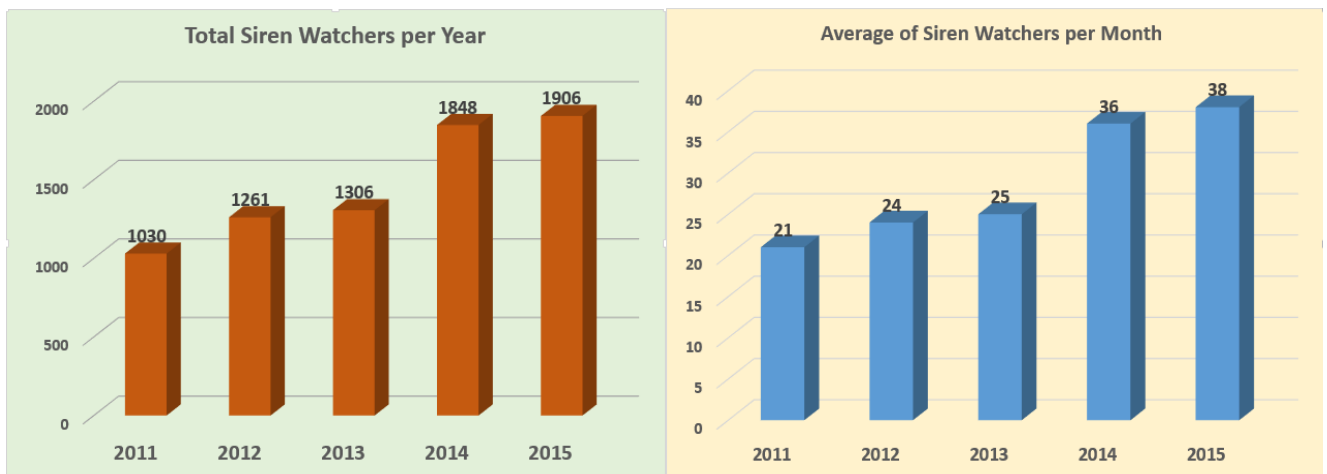
A. The annual Franklin County Advisory Group (FCAG) meeting will be held Thursday, March 10, 2016, 10:00 a.m., at Franklin County Emergency Management and Homeland Security, 5300 Strawberry Farms Boulevard. A notice will be sent to Executive Committee members and all 42 jurisdictions the week of January 25, 2016.

X. FCEM&HS Agency Update Brief

A. Director Michael R. Pannell gave a FCEM&HS Agency Update Brief.

- Steve Smith, FCEM&HS Warning Manager, will manage ALERT Franklin County.
- As of today, there are 5,800 people registered for ALERT Franklin County.
- FCEM&HS has requested proposals from local marketing agencies for the design and implementation of a county-wide marketing plan for ALERT Franklin County. The plan would increase public awareness and citizen registration for ALERT Franklin County through advertising, public relations, traditional and social media and community outreach. Proposals will be due sometime in February.

B. Siren Watcher Update



Currently, FCEM&HS has 117 stationary and 5 roving Siren Watchers monitoring 92 sirens

C. 2016 Weather Spotter Training

- FCEM&HS and OSU Emergency Management will co-sponsor the 2016 NWS Severe Weather Spotter Training on Saturday, March 5, 2016 from 9:00 a.m. – 1:00 p.m. at The Fawcett Center, 2400 Olentangy River Road.
- To register visit our website at [www.fcemhs.org](http://www.fcemhs.org): Click link titled “Register for the 2016 Weather Spotter Training.”
- The seminar provides specialized training to citizens, public safety officers and emergency management personnel in how to spot, report and prepare for tornadoes and other severe spring weather conditions in Franklin County.

D. Severe Weather Awareness Week – Statewide Tornado Drill

- To raise awareness of the hazardous side of spring weather, FCEM&HS will recognize Ohio’s Spring Severe Weather Awareness Week, March 20 – 26, 2016.
- The 2016 Statewide Tornado Drill will be held on Wednesday, March 23<sup>rd</sup> at 9:50 a.m.

XI. Old Business – None

XII. New Business

A. Chief Young asked Cara Flannery, Human Resources, to update the Executive Committee on what she is working on at FCEM&HS. Ms. Flannery stated she and Director Pannell and Deputy Director Darrel Koerber are reviewing the FCEM&HS Employee Handbook and reviewing hiring practices at the agency.

XIII. Open Forum – None

XIV. Adjournment

Chief Young asked for a motion to adjourn. Ramona Patts moved to adjourn; William Vedra seconded. The meeting adjourned at 11:09 a.m.

The next Executive Committee meeting is scheduled for April 20, 2016.

Submitted by:

Becky Brady, Recording Secretary

Chief Jeffrey J. Young, Chair

Michael R. Pannell, Director

Date

Date