

# MGT-347 Incident Command System (ICS) Forms Review

## Provided by Texas A&M Engineering Extension Service (TEEX)

### Hosted by Franklin County EM & HS

#### September 25, 2018 (PM)

#### **Course Description:**

The MGT-347 ICS Forms Review course is a 4-hour workshop that provides emergency response supervisors and mid- to upper-level managers with a detailed introduction to the Incident Command System (ICS) forms used in the development of an Incident Action Plan (IAP) and/or Coordination Action Plan (CAP). Participants will examine the primary forms used in an IAP/CAP, as well as supporting and other utility forms. In addition, participants will review the planning process and where, within that process, the forms are filled out and by whom. The workshop includes a practical application designed to instruct participants in the development of Specific, Measurable, Action-oriented, Realistic, and Time-based (SMART) control and management objectives.



#### **Course Dates:**

September 25, 2018 (PM)  
(One-hour lunch)

#### **Application deadline:**

September 14, 2018

#### **Course Registration Time:**

12:30 to 1:00 PM

#### **Time of Course:**

1:00 to 5:00 PM

#### **Training Location:**

Franklin County Emergency  
Management & Homeland Security  
5300 Strawberry Farms Blvd.  
Columbus, OH 43230

#### **Required Prerequisites:**

After registering for the course online, students must provide copies of the following certificates of completion to Pam Tickle at [pktickle@franklincountyohio.gov](mailto:pktickle@franklincountyohio.gov) to be approved for this course.

1. IS-100.b FEMA Introduction to the Incident Command System, ICS-100
2. IS-200.b FEMA Incident Command System for Single Resources & Initial Action Incidents, ICS-200
3. IS-700.a Introduction to the National Incident Management System (NIMS)

Also, feel free to call the FEMA Independent Study (IS) Office at 1-800-238-3358 to request replacement FEMA (IS) certificates of completion and they will email them to you normally within 15 minutes.

#### **Course Target Audience:**

The target audience for this course includes entry-level personnel and middle and senior management from local agencies, including representatives from Emergency Management (EM). Also, the Fire Service, Emergency Medical Services (EMS), Law Enforcement (LE), Public Health (PH), Public Works (PW), Local Hazardous Materials (HazMat), Rescue, Emergency communications organizations, Other governmental and quasi-governmental agencies, Organizations such as school systems and the National Guard, Other non-governmental, private industry, and federal emergency response agencies, and representatives from higher education institutions.

#### **Lodging Information:**

Lodging, Meals, Per Diem and all other travel expenses are the responsibility of the student or the parent organization.

#### **Course Enrollment:**

Students must enroll via the Public Safety Training Campus (PSTC) located at the following link. <https://trainingcampus.dps.ohio.gov/cm/cm710/pstc/pstc.html> and those that have trouble registering should contact Ohio EMA Training at (614)799-3824/3677 for assistance with registration.

#### **State Point of Contact:**

Lisa Jones, DSC 2  
SAA Training Point of Contact  
Ohio Emergency Management Agency  
[ljones@dps.ohio.gov](mailto:ljones@dps.ohio.gov)  
(614) 799-3824

#### **Local Point of Contact**

Pam Tickle  
FC&M&HS  
Manager Training/Grants  
[pktickle@franklincountyohio.gov](mailto:pktickle@franklincountyohio.gov)  
(614) 794-0213